

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON  
THURSDAY 24 MAY 2018 IN THE CAVENDISH ROOM AT THE SOCIAL CENTRE  
COMMENCING AT 6.30PM.**

Present: Cllr. S. Smith (Chair), Cllr. D. McGregor, Cllr. C. Gilfillan, Cllr. E. Glassey, Cllr. R. Turner, Cllr. J. Clifton, Cllr. K. Jones, Cllr. N. Sanders and Cllr. J. Wells.

Also in attendance: R. Nunn (Clerk)  
H. Hankinson (Clerical Assistant)  
Mr S. Nicholls  
Members of the public – 1

**1. To Elect a Chairperson**

Cllr. Smith was appointed as Chairperson for the forthcoming year.  
Cllr. McGregor moved, seconded by Cllr. Gilfillan.

**Motion Carried**

**2. To Elect a Vice-Chairperson**

Cllr. McGregor was appointed as Vice-Chairperson for the forthcoming year.  
Cllr. Gilfillan moved, seconded by Cllr. Turner.

**Motion Carried**

**3. Apologies for Absence**

Apologies for absence were received from Cllr. P. Richardson.

**4. Declarations of Interest**

The following declarations of interest were received:  
Agenda item 11 - Cllr. Turner, level 1 and Cllr. J. Clifton, level 2  
Agenda item 12 – Cllr. McGregor, Cllr. J. Wells, level 1

**5. Motions to Vary Order of Business**

There were no motions to vary.

**6. To Elect Members of the Sub-Committee**

Cllr. McGregor moved that the following are elected as Sub-Committee members, seconded by Cllr. Gilfillan.

- i) **Management Committee** – Cllrs. E. Glassey, C. Gilfillan, J. Wells and P. Richardson.
- ii) **Audit Committee** – Cllrs. S. Smith, E. Glassey, C. Gilfillan and J. Wells.
- iii) **Fireworks/Christmas Lights** – The Clerk to undertake administration in consultation with the Management Committee.
- iv) **Roads and Pavements** – Direct to Cllr. McGregor as County Councillor or through the Parish Clerk.
- v) **Leisure/Open Spaces/Cemetery** – Cllr. McGregor and Cllr. Smith.
- vi) **Allotments** – Dealt with by the Allotments Association
- vii) **Tarmac** – Cllr. R. Turner.
- viii) **Website/Newsletter** – Cllr. D. McGregor and P Colbert.
- ix) **Pubwatch** – Cllr. J. Wells.

**7. To agree dates and times of future meetings of the Council**

Cllr. McGregor moved, seconded by Cllr. Turner that future meetings are held on the 4<sup>th</sup> Thursday in every month except for August and December to commence at 3.00pm with exception of the Annual Meeting which will commence at 6.30pm

Audit and Management Committees: to meet quarterly, dates to be agreed by Committee members. All members of Council are to be invited. Cllr. McGregor moved, seconded by Cllr. Turner.

**Motion Carried**

**8. Police**

No police present.

At this point Cllr. Smith introduced Mr Steven Nicholls the newly appointed Social Centre Manager who was present at the meeting.

**9. To approve the minutes:**

**9.1 Parish Council meeting held on 26 April 2018**

Cllr. McGregor moved, seconded by Cllr. Turner that the minutes be approved as a correct record.

**9.2 Management Committee Meeting held 10 April 2018**

Cllr. Glassey moved, seconded by Cllr. Gilfillan that the minutes be approved as a correct record.

**10. Financial Matters:**

**10.1 To approve the Financial Return for Year Ending 31/3/18 – Governance Statement**

The Clerk reported that the year-end return had been signed off by the internal auditor. He then gave an explanation of the purpose of the Annual Governance Statement and explained that it had to be approved before the accounting statements.

Cllr. Gilfillan moved, seconded by Cllr. McGregor that the Annual Governance Statement for 2017/18 be approved. **All in favour**

**10.2 To approve the Financial Return for Year Ending 31/3/18 – Accounting Statement**

The Clerk presented the yearend figures and answered several questions. He pointed out that at this stage the figures were still subject to external audit. Cllr. McGregor moved, seconded by Cllr. Sanders that the Accounting Statement be approved. **All in favour**

**10.3 To Approve Accounts for Payment for May 2018**

The Clerk answered several questions about individual payments. Cllr. McGregor moved, seconded by Cllr. Turner that the accounts for payment be approved. **All in favour**

**10.4 Creswell Crags – request for funding £1000**

Cllr McGregor moved seconded by Cllr Turner that a payment of £1000 be approved for Creswell Crags. **Action Clerk**

**11. Planning Applications**

**11.1 Cultivation Licence Application – Elmton. To consider Council Response**

The Parish Council was being asked to comment on an application for a cultivation licence relating to land on the corner opposite St Peter's church to create a new flower garden.

Cllr. McGregor moved, seconded by Cllr. Smith that the Parish Council supports the application.

**Action Clerk**

**12. Heritage and Wellbeing Creswell Ltd – Request to Utilise Land Adjacent to the Youth Club Building**

The Parish Council considered a request to the use of the land for the potential new leisure centre building. All in favour. **Action Clerk**

**13. Clowne Tennis Club – To Consider Alterations at Markland Campus**

The Council approved in principle the proposed changes at Markland changing rooms subject to there being no cost to the Parish Council and that all relevant building regulations are adhered to. It was also agreed that the Tennis Club should sign a contract in line with other sports clubs in the village.

Cllr. McGregor moved, seconded by Cllr. Smith. Cllr. Sanders opposed the motion. **Motion Carried**

The Chairperson, Cllr. Wells and the Clerk to meet with the Tennis Club to agree the details of the proposal.

**14. Social Centre Matters**

**14.1 To review and amend Social Centre Charges**

It was agreed that an across the board hourly rate be introduced for events at the Social Centre.

**14.2 To Consider the Purchase of New Crockery for the Social Centre**

It was agreed that this be considered by the Management Committee in detail and proposals be brought to a future meeting. Cllr. McGregor moved seconded by Cllr. Smith.

**14.3 To Consider Alterations to the Social Centre Glass Partitions**

The Council were in agreement that alterations to the glass were unnecessary.